

## **WTTW COMMUNITY ADVISORY BOARD**

MINUTES of the PUBLIC MEETING of the  
WTTW Community Advisory Board (CAB)

Tuesday, August 21, 2018

WTTW Studios, 5400 N. St. Louis Ave., Chicago, Illinois

**The Chairman called the meeting to order at 6:00 PM with a quorum present.**

**The following CAB members were present:** Chairman Joseph Morris (Chair); Secretary Rita Tandoric; Maryileen Blondell; Nora Bonnin; Joe Bosco; Leatrice Campbell; Barbara Cragan; Simuel Hampton; Susan Ivers; Linda Jackson; Yvonne Johnson; Gene Koprowski; Peter Kraus; Sinhue Mendoza; Lennette Meredith; Mary Lou Mockus; Herbert Sohn, MD; Maggie Steinz; Bruce Sutchar; Carlton Triolo-Sapp.

**Note the following CAB members were absent:** Vice Chairman Kimberly Frost, Aaron Lawler; Sharon Meroni; Nyan Tucker; Dr. Sheila Wicks.

**The following persons also were present:** Dan Soles, WTTW's Senior Vice President and Chief Television Content Officer and CAB's management liaison; Mary Field, Executive Producer, "Chicago Tonight"; and Yvonne Davis, Administrative Assistant to "Chicago Tonight" and Staff Liaison.

**And, the following members of the public were present:** Haley Jackson; Nancy Koprowski, Kimball Ladien, M.D.; Michael Ruggiero; Nancy Simon; and Carmella Wimberly.

The Chair asked each person present to state their names. After determining a quorum present, the meeting was called to order.

The Chair Explained that guest Mary Field would have to leave promptly at 7:00 PM, so standard business was deferred to allow the conversation with Ms. Field to commence without delay. The Chair explained that Ms. Field had met with CAB at least every two years. She is currently the Executive Producer of "Chicago Tonight" for the last 22 years. She is essentially the chief Journalist at WTTW, responsible for "Chicago Tonight. The recent CAB efforts which led to the revision of the station's journalistic standards were primarily directed to Ms. Field. The station's response was a revision to the news standards.

The Chair paused to inquire if any members of the public were present. Dr. Kimball Ladien introduced himself. He stated that after school programs are essential. It is predicted that after school programs and job programs for parolees could cut gang-related shootings by 50% in one year. The city would save money and lives. Dr. Kimball is reaching out to mayoral candidates (Willie Wilson, Paul Vallas, Floyd Lightfoot, and others) and these have agreed to go on "Chicago Tonight" to discuss the issues. Dr. Kimball has reached out to other candidates but has not reached them. The suggestion has nothing to do with politics, but everything to do with good government. If everyone stands together, programs like Depression-era WPA and CCC could be instituted, creating jobs in the public and private sector, like hall monitors, teacher aides, mentors, resident patrols, could be established quickly at zero cost by diverting funds from subsidies into jobs. At the very least, we would know where the kids are. Dr. Kimball said that he reached out to Phil

Ponce of “Chicago Tonight” and was told that Ponce “would not do it.” Dr. Ladien thinks this is disgraceful. This type of effort is the “public” in Public Television.

The Chair thanked Dr. Ladien and asked if there were any questions for Dr. Ladien. Mr. Koprowski asked Dr. Ladien to explain briefly what programming he would like to see. Dr. Ladien stated that we need after school programs along the lines of the WPA and the CCC, where youth would act as teacher aides, hall monitors, coaches, resident patrols. It could be done immediately and it would save lives and money.

Ms. Wimberly, a candidate for the CAB, with no objections from the CAB, was given leave to participate in the discussion with Dr. Ladien. She explained that she has worked in West Garfield Park. One of the aspects that is always missed is what resources are available to parents. Nothing will change if the kids go home to the same mindset, not much changes. What resources wraparound social services are available to parents? Dr. Ladien agreed, stating that one of the greatest predictors of student success is parental involvement. Part of this program would involve at least group meetings with social workers. This gives parents some control also – knowing where their kids are, and knowing that they are safe. The Chair thanked Dr. Ladien.

The Chair returned to Mary Field. He asked that Ms. Field talk a bit about of her background. She came to “Chicago Tonight” in 1996 when John Calloway was the host of the program. Prior to that she was a Fellow at the University of Chicago; before that she was an investigative producer in radio at WIND. She was also a wire reporter at the City News Bureau. She has been with “Chicago Tonight” for 22 years. Ms. Field mentioned that the news standards were re-done and are in place and used and she welcomed questions about the revisions. Ms. Filed also mentioned that we are closing in upon the 2018 mid-term elections and the station has many plans related to the elections. There are plans for two short documentaries on the two major party candidates for Illinois governor, which should air about one month ahead of election day. The two major party candidates have been invited to participate in a forum, but both candidates have declined the invitation. However, there are other candidate forums planned for the Attorney General’s race, the Comptroller’s race and the 6<sup>th</sup> Congressional District. Additionally, there are hopes to a gubernatorial program with the Mikva Challenge, which is program in the Chicago Public Schools and various suburban schools in which gets kids involved in bipartisan involvement in the election process. The students are the interviewers and the station moderates and hosts the event. The students are smart and articulate and it’s hard for the candidates to turn down the students who are interested in the political process. Gov. Rauner has accepted the invitation and it is hoped that J.B. Pritzker will also accept.

The station is also continuing its Candidate Free Time project, which is a major commitment by the station. About 95 candidates will be offered free time. The spots will be posted on the website and it is a very useful voter guide. The mayoral race is also in progress and all of the announced candidates (to-date) have appeared on “Chicago Tonight” and will likely appear again, when they can be asked about Dr. Ladien’s after-school program proposal. The issue of violence in Chicago is an enormously important subject. What has become clear with all the segments produced on the issue of violence is how divided the city is in the perceptions of violence, what it means and how it is addressed. Ms. Field believes this will be covered from many angles, talking to stakeholders, community members and leaders.

The Chair mentioned that the CAB has frequently recommended the expansion of candidate free time. Is there a possibility that the program will be expanded further down-ballot? Ms. Field responded that they are not doing any of the State representatives – there’s just too many – but they are doing all the Congressional races in the metropolitan area (Districts 1 through 11 and 14), and all the of the Cook County races. No collar county races are covered, however.

All spots will go straight to the website. It will be highly promoted on air, and some of the more prominent races may be covered on the air.

The Chair turned to the issue of the station's news standards, mentioning that one reason it became important to the CAB was learning that the standards weren't really being used. In the rollout of the revised news standards, how exactly were the revisions communicated to current staff members, are they used daily and how are they communicated to new hires? Was any training conducted? Ms. Field responded that they are given to all new employees to the station as part of their orientation. The standards are part of the DNA of the editorial staff. There were several staff (maybe 6) meetings during the drafting and many participated in the drafting process. All journalists have journalistic standards, and many organizations have those standards in writing. Many standards are directed to specific situations. Lots of technical questions, such as whether tickets or dinner invitations may be accepted.

The Chair commented that many professions have continuing education requirements. Is there a program of continuing education for journalists at the station? Ms. Field commented that there is continuing education, but not so much on journalistic standards, but more likely in the areas that the persons cover – for instance Brandeis may attend seminars on education reporting. Journalistic organizations host seminars and sometimes the station will pick up the tab for such seminars – but mostly related to the beats they cover for the station.

The Chair then brought up another issue mentioned in a previous CAB annual report – the Mayoral forum between Mayor Emmanuel and challenger Jesus “Chuy” Garcia nearly four years ago. The Chair asked how you handle a newsmaker who is not answering a question or who is apparently shaving the truth in his/her responses. What were the lessons learned after that Mayoral forum?

Ms. Field responded that one issue is that live television is difficult. That particular situation was a failure in tone and a failure in emphasis. The question had been discussed in focus meetings about the race. Those who participated in preparing for the forum felt that the question was a legitimate question, and still believe that it was a legitimate question, but that it was not asked in the right way. There is a lot to be learned about how to present a question. A prosecutorial manner is not helpful and does not result in good answers. “Chicago Tonight” staff believes that there is no question that is un-askable – the issue is how to ask the question.

Mr. Sutchar asked about the workings of candidate free time. It was pioneered by WTTW many years ago. The station provides a studio, a camera, a teleprompter and a timer. The candidate can make a statement, recorded directly to camera. It is helpful for candidates who cannot afford air time. These were shown on air before the Internet was available. Now the statements go directly to the Internet. The station now packages the statements by office/race, so that all candidates for the same position are grouped together. The package includes a description of the office and biographies of the candidates. A voter can view all of the statements together. The statements are limited to 2 minutes each. The Chair encouraged everyone to view these statements. The candidate decides what he/she wants to talk about, and the statements are often very revealing.

Ms. Campbell commented on the divide in the community regarding violence. Ms. Campbell asked Ms. Field to clarify what she meant by “divide”. Does it relate to guns or the police or something else? Ms. Field believes that some of the divide is racial. People of color see the issue differently from the white population. The reasons are seen differently by the different communities.

Mr. Koprowski introduced two independent film producers (who will be heard from later in the meeting) and then asked Ms. Field why the gubernatorial candidates declined the invitation to participate in a candidate forum on “Chicago Tonight.” Ms. Field responded that wealthy candidates really don’t need free media coverage.

Dr. Sohn commented that he ran for Congress when John Calloway was the host. Dr. Sohn commented that Mr. Calloway was very fair. Dr. Sohn also used the candidate free time. He commented about the difficulty in preparing for the 2-minute statement. He also commented that he once participated on a U.S. Chamber of Commerce commission which reviewed fairness among various political editors which decided that WTTW was one of the fairest outlets.

Ms. Blondell asked about violence coverage. She is concerned about how violent crime is portrayed and whether it is portrayed fairly. There are so many aspects to violent crime: retaliatory violence, unnecessary violence against minorities, black-on-black violence, how Chicago is perceived around the U.S. and the world. Specifically, Ms. Blondell asked how WTTW describes the micro issues and how WTTW is going to report whom violence is committed against, about the crime statistics in Chicago and the nature of those violent crimes, in an effort to fairly report the facts.

Ms. Field responded that she believes that WTTW does report the facts of violent crime fairly. She commented that the reporters are not specifically crime reporters, but issue reporters. The station has covered the statistics, police reform, attempts at police reform and non-police shootings, as well as communities that have exceptionally high crime rates.

Ms. Mockus asked which groups are contacted when the station does outreach to the Muslim community. Ms. Field was not sure specifically which groups are contacted but was sure that the station generally relies on academic channels, but also that it would depend on the subject matter.

Ms. Cragan asked how Ms. Field considers topics for “Chicago Tonight.” For instance, how is it decided how much medicine, sports, education, current events, the arts, environment, politics. Ms. Field said that they have buckets: politics, education, science and technology, etc. A lot is dictated by the news of the day, which comes at the top of the hour. They try to keep a variety that interest a broad range of viewers.

Ms. Ivers asked if Ms. Field’s purview is only “Chicago Tonight” or all WTTW public affairs programming. Ms. Field answered that her area of responsibility is news and public affairs. The majority of her time is spent on “Chicago Tonight” but she is also responsible for news on the “Chicago Tonight” website page. Ms. Ivers asked if the 2 short documentaries on Gov. Rauner and J.B. Pritzker would air on “Chicago Tonight.” Ms. Field answered yes.

Ms. Steinz commented races are not all 50/50 splits. When there are more than 2 candidates, often the public does not get to hear from those who have lower polling numbers. There should also be panels with the other candidates so that the public hears their perspectives. Ms. Field agreed that this is a relevant point and restated that the 11 or so mayoral candidates have all been on “Chicago Tonight” and will likely be on again. Ms. Field also stated that the same has occurred in the governor’s race. Further, the documentaries on Rauner and Pritzker are more about the men, not the politics. Ms. Steinz further commented that many candidates are representing larger policy groups and giving them more airtime may bring these issues to the public.

Mr. Mendoza commented that “Chicago Tonight’s Week in Review” seems to have very few Latino journalists participating. While the show has a number of diverse opinions, it would be better to have some journalists who work in those communities, perhaps from Hoy or La Raza. Mr. Mendoza asked how the panelists are selected. Ms. Field stated that the producers are charged with finding diverse journalists. Part of the problem is the location of the studio and the

taping schedule for the program. Ms. Field encouraged the CAB to provide recommendations of journalists who might be considered.

Mr. Bosco encouraged Ms. Field to keep asking the penetrating questions. Mr. Bosco then asked if there are any issues which have been turned down, that might be too controversial. Ms. Field answered that she could not think of anything that they've turned away.

Mr. Bosco then turned to crime coverage. There seems to be a lot of "buck-passing" in Chicago. Perhaps there should be a discussion including the Chicago Police, FBI, the States Attorney and so forth to prevent some of the finger-pointing. Ms. Field mentioned that they've had a panel like that but it was a while ago.

Mr. Triolo-Sapp understands that cable journalists are often opinion journalists. He wonders why he should direct someone to WTTW. What is WTTW's slant? Ms. Field said that the WTTW slant is that the station tries very hard to not have a slant – not a liberal slant, not a conservative slant. WTTW tries to have people who have people who have a variety of opinions. Depth is important, but long stories can be boring. It would be great to be able to spend more time on stories that need more time and less time on other stories, but that takes a lot of production time.

Ms. Ivers commented that people under 40 whom she has spoken with find "Chicago Tonight" to be boring. Ms. Field commented that some stories are too long. Perhaps content selection is not to the liking of younger people, particularly those who are not politically engaged. To address that, it may help to have younger guests and more diverse guests.

Mr. Sutchar asked Ms. Field what she thinks about news coverage today that is so obviously biased. Ms. Field commented that it is disappointing. On "Chicago Tonight" the station tries to have articulate, smart, conservative voices, but it is very difficult to do that on a daily basis.

The Chair asked Ms. Field what she thinks of oppositional news and whether it is ok in larger organizations, particularly in national politics. Ms. Field questioned where such might be going on? The Chair named the New York Times as having oppositional news on the news pages, not the editorial pages. The Chair commented that it is not just that there are divergent opinions but that there is not a common set of facts to argue from. We look to journalists to provide the facts on which we base opinions.

Mr. Kraus commented that he is aware of certain webcasts that cover topics that are not covered in the mainstream media. There was a lecture series at the University of Chicago that discussed the influence of money on institutions. Mr. Kraus wonders if there might be an opportunity for WTTW to look into topics that receive coverage on the web but not in mainstream media. Mr. Krause offered to provide additional information to Ms. Field. Ms. Field answered that she would look at the information.

Dr. Sohn asked whether any other cities have anything like "Chicago Tonight". Ms. Field answered that other cities have ½ hour formats, but 1 hour is unique to Chicago. Ms. Field asked the CAB if an hour or a half hour would be preferable. The Chair commented that an hour is better because it allows for an introduction to key persons.

Ms. Campbell commented that in her family the younger people are used to the fast-talking nonsense. She tells them they have to slow down and listen. She encouraged Ms. Field that she should not change anything. Leave it an hour.

Ms. Tandaric commented that she appreciated the quiet hour at the end of a crazy day and that the second half hour is missed during pledge times.

Mr. Mendoza commented that he, as a millennial, does not watch “Chicago Tonight” when it airs – he watches it online in the morning. He commented that social media is changing, and that Facebook has been surpassed by Instagram.

Carmella Wimberley, a member of the public, was given leave from the Chair to ask a question: She asked Ms. Field if there has been any consideration of programming for teenagers, like “Chicago Tonight” perhaps at a time other than 7PM, where younger people could hear what other younger people have to say. Ms. Field mentioned that there is a pending proposal for a segments entitled “Student Voices” which would have Chicago high school students talk about their lives and neighborhoods. The station is currently considering how to bring this to the air.

Dr. Ladien feels that WTTW could provide a greater service to the community by providing 5 standardized editorial questions for candidates, and have staff make one follow-up question. This could be posted on the web for voter reference.

Mr. Sutchar commented that an hour often proves to be twice as good as a half hour and that “Chicago Tonight” should stay with an hour format.

Mr. Triolo-Sapp commented that with two young children, he does not have an hour at 7 PM to devote to “Chicago Tonight.” He watches it on his lunchtime, online.

The Chair thanked Ms. Field. CAB members were reminded that any story ideas could be forwarded to Ms. Field at any time via telephone or email.

The Chair returned to the evening’s agenda.

The Chair turned to the meeting minutes of June 19, 2018. Minutes were circulated and changes were incorporated. The Chair asked for additional corrections. There being none, the Chair asked for a motion to approve the June 19<sup>th</sup> minutes. Mr. Bosco so moved, seconded by Mr. Koprowski. The minutes were approved unanimously.

The Chair asked for a motion to approve the meeting’s agenda. Mr. Ivers so moved, seconded by Ms. Meredith. The agenda was approved unanimously.

The Chair asked if any other members of the public were present.

Mr. Michael Ruggiero introduced himself as Chairman and Founder of ATV Broadcast and the executive producer of “Tanzania: Beyond the Wild”. He introduced the film’s director and co-producer Ms. Haley Jackson. Their mission is to bring to the public’s attention the fact that Tanzania is one of the poorest countries in the world. However, its greatest asset is its animals. Ruggiero and Jackson are producing documentaries to encourage tourism. Funds from tourism go the National Parks Minister and are used to build better sanctuaries and conservatories to protect the wildlife from poaching. No funds go to the government; in fact, the government loans equipment and airplanes for the film projects. They are working with a number of sources, including IMAX and travel expert Peter Greenberg to spread their message. Ms. Jackson is a documentary director and producer. She worked with James Cameron for 12 years.

**Chairman's Statement:** The Chair reminded everyone that the chief work-product of the CAB is the annual report. Everyone should keep this fact in mind throughout the year, particularly which issues should be included in the annual report.

The Chair also reported that the CAB will soon need to select a new Vice Chair. He reported that Ms. Frost will be relocating with her family out of Chicago. Further, Ms. Meroni, Chair of the CAB's Community Engagement Committee reported that she has greatly soured on social media and feels that the Community Engagement Committee Chair should embrace social media. As a result, Mr. Meroni feels it's in the best interest of the CAB that she resigns as Chair of the Community Engagement Committee. The Chair noted that he would soon be looking for a replacement. The Chair encouraged everyone to read and consider Ms. Meroni's message and the larger issue of how the CAB best reach out to the community it represents – a highly diverse community at that – and how to give strong voice to the community on the mandate of the CAB: what are the educational and cultural needs of the community and do WTTW's policies serve those community needs?

The Chair noted that the Trustee Liaisons are not present and therefore no report would be presented.

**Membership Committee:** The Chair commented that the CAB currently has two vacancies and asked Ms. Meredith if she had any candidates available for introduction. Mr. Meredith answered that she has two candidates now present and two additional applicants who are not present at the current meeting but who will attend the October meeting: Krista Akers and Cathy Punsalang. The candidates present are Nancy Simon and Carmella Wimberly. The Chair asked Ms. Wimberly to briefly tell the CAB about herself. Ms. Wimberly has one child, is employed by the Secretary of State and resides in the East and/West Garfield Park neighborhood. She has been active in many non-profits and community organizations and works with marginalized communities regarding children, education, formerly incarcerated people.

Ms. Simon works for the Chicago City Council. She has worked in other government offices doing compliance work. Ms. Simon feels that there are neglected segments of the population and that media coverage is skewed against certain segments of the population.

Ms. Ivers asked Ms. Wimberly about the non-profit that she has started. Ms. Wimberly responded that the organization is Providential Community Development Inc. Her experience in local, state and federal government showed her that the people who needed assistance were not being served. She believes that WTTW can help the marginalized communities in Chicago.

Ms. Ivers then commented that the CAB's Bylaws require diversity in CAB members and then asked Ms. Simon where she resides. Ms. Simon responded that she lives in West Lincoln Park.

The Chair asked Ms. Simon what she does for the City Council. She responded that she maintains the legislative journal which makes city council information available to the public and is essentially a text of everything that transpires in the City Council.

**Unfinished Business:** There is no unfinished business.

**New Business:** The Chair presented the draft of the CAB's proposed statement to station management and WTTW's new president as they embark on the development of a strategic plan for the station. At the June CAB meeting, new WTTW president Sandra Cordova Micek explained that budget discussions lead to a strategic plan discussion that would

provide meaningful guidance for WTTW over the next three years. After Ms. Micek left the meeting Ms. Ivers, seconded by Mr. Bosco and others suggested that the CAB should take the opportunity to comment on such a strategic plan. Since Ms. Micek planned to have the station's strategic plan completed by year-end, CAB input would be best completed quickly rather than waiting to include comments in the CAB's year-end report. A committee was formed and met in July. Ms. Ivers chaired the committee, and other committee members included Mr. Bosco, Dr. Sohn, Ms. Campbell, a report was drafted and debated via email. The Chair complimented Ms. Ivers on the diligent work which resulted in the draft report. The Chair called on Ms. Ivers to present the draft.

Ms. Ivers stated that she hoped that everyone had a chance to review the document and stated her obvious support for the proposal. Ms. Ivers suggested that the discussion commence immediately.

The Chair called on Ms. Campbell who has produced a chart which sets forth various topics to be considered in a strategic plan. It is Ms. Campbell's belief that the chart will provide an objective framework for ranking topics in order of importance.

Ms. Ivers asked whether the chart is meant for aiding the CAB in prioritizing topics or is it meant for WTTW to prioritize topics. Ms. Campbell answered that she suggests it for CAB's use. Ms. Ivers then asked if this is something that should be used before or after the proposed CAB report is submitted. Ms. Campbell stated that she thinks it should be used before a report is submitted to management.

The Chair asked Ms. Campbell if there might be a way to reconcile the use of the chart with the need to get a report to management quickly so that the CAB's views can be considered as a strategic plan is developed by management.

Ms. Cragan suggested the chart fits better with the suggestion made by Ms. Cragan and Mr. Bosco that the CAB have its own strategic planning. The chart addresses programming issues and not strategic planning for the station. This has been a continuing issue for the CAB: how does CAB let the station know that it is (or is not) meeting the educational and cultural needs of the community? The chart would be a start to a strategic plan for CAB.

The Chair asked Ms. Campbell if she would agree to include the proposed analysis chart in the upcoming discussion of a CAB working session or retreat Ms. Campbell agreed.

The Chair returned to the proposed document authored by Ms. Ivers and asked if there was additional discussion or suggestions for changes. Mr. Koprowski suggested that it be adopted as written pending review for and corrections of grammatical or typographical errors, and he offered his services to that end. Mr. Bosco seconded the motion but also suggested that the length of the document calls for the addition of an executive summary. Mr. Bosco also suggested a final review of the points made to ensure that the points made are truly strategic. The Chair considered this suggestion to be substantive. Mr. Bosco agreed that "strategic" is subjective and is probably determined by the reader. The Chair asked for additional comments. Dr. Hampton asked what the CAB is expecting from Ms. Micek after the presentation of this report. The Chair jokingly commented "Not much, but thank you." The Chair noted that Ms. Micek is working with management and staff to create her strategic plan for the next three years. The plan has to reconcile many desires with budgets, funding, personnel and the calendar. Our report is only one other factor to consider. The Chair suggests that the CAB will see if the report had any impact when Ms. Micek's strategic plan is finalized. A vote was taken on the Koprowski-Bosco motion to approve the draft document and was passed unanimously.

The next item of new business is the Cragan-Bosco proposal to formulate a CAB strategic plan, with the added Campbell chart. Ms. Cragan explained that as co-chairs of the programming committee, there has been a continual discussion as to the role of the programming committee. Programming could consist of making programming suggestions or gauging reactions to station programming. This also overlaps with outreach. This leads to the question of how the CAB functions and how to improve CAB's relationship with the station.

Mr. Bosco commented that if CAB members can all think in the same direction it would lead to more productive meetings, more fluid discussions and better outcomes. Additionally, it will take some effort to develop new strategic thoughts. Mr. Bosco feels that a meeting of CAB members, without the public, various liaisons and station management, allowing everyone to offer their thoughts (a "greenlight" session) about CAB's direction. This could allow everyone to look at the bigger picture and could allow new members to be brought on more quickly.

The Chair suggested that a weekend day or a holiday when everyone on the CAB could meet for a few hours in a pleasant place with refreshments, where the CAB could conduct a retreat and discuss the history of CAB, walk through the bylaws, and in the process, get to know one another. This would allow a common ground to be formed, while discussing what can be done to improve the CAB.

Dr. Sohn suggested that the meeting should take place as soon as possible.

Ms. Campbell suggested that CAB needs to find a way to get its information out to the public. How does the CAB take that step to communicate with the public?

Mr. Bosco offered to put together a method of selecting a meeting date. The Chair commented that it is unlikely that there will be a date that would produce 100% participation. The Chair also commented that there needs to be an agenda, materials prepared for participants to review in advance of the meeting, i.e., the bylaws.

Ms. Cragan asked if all new CAB members receive a copy of the bylaws. The Chair answered that new members should receive the bylaws, and that the bylaws are posted on the CAB page of the WTTW website, but that he would send a copy of the bylaws to all members via email.

The Chair suggested that a Committee of the Retreat be formed, co-chaired by Ms. Cragan and Mr. Bosco, and members Dr. Sohn, Ms. Campbell and Ms. Bonnin. Communications about such a meeting can be handled electronically. Dr. Sohn suggested using a meeting room at Weiss Memorial Hospital. Mr. Bosco will communicate possible dates and a draft agenda.

The Chair commented on a draft of the contact information for CAB members. The Chair asked that everyone review the contact information and communicate changes to Ms. Davis. This is not a public document – it is for CAB member use only.

Ms. Campbell asked about the welfare of trustee liaisons Ms. Proctor and Mr. Gonzalez. The Chair responded that he had made attempts to contact Ms. Proctor and Mr. Gonzalez and has not had responses. The Chair commented that there is a legitimate institutional concern that there is no trustee liaison regularly attending CAB meetings. The Chair may contact trustee Chairman Mabie about the need for a replacement liaison.

The Chair asked for additional new business. Ms. Meredith asked if CAB applicants Ms. Wimberly and Ms. Simon should also attend the October meeting. The Chair responded that both should attend in October and that the Membership Committee should consider making nominations. The two vacancies are for seats that are up for re-election in April 2019.

**Good and Welfare:** Mr. Koprowski stated that he had just learned that WTTW will air a 30-minute documentary about film director Frank Capra in December 2018. The executive producer of the film is CAB Chairman Joseph Morris. It was finished in July 2018. It will appear starting November 1 on NETA's satellite feed to all PBS stations. It was also shown at a film festival in Portugal on July 31<sup>st</sup>.

Dr. Sohn mentioned that there is a 2-hour Ken Burns documentary film on the Mayo Clinic will air on September 25.

Mr. Meredith commented that former CAB member Denise Avant received the American Bar Association's 2018 Nelson Public Service Award.

The Chair announced the next meeting as Tuesday, October 16<sup>th</sup>, at 6:00 PM.

There being no further business, the Chair asked for a motion to adjourn. Ms. Cragan so moved, seconded by Ms. Steinz.

**Adjournment:** The meeting was adjourned at 8:21 PM.

**Next Public CAB Meeting:** Tuesday, October 16 at 6:00 p.m. at the WTTW studios.

Respectfully submitted,  
Rita E. Tandaric, Secretary

**Attachments:**