



**IRA Charitable Gift Request Form for IRA Administrator**

Date: \_\_\_\_\_

Financial Institution Name and Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Re: Request for Qualified Charitable Distribution from Individual Retirement Account*

Please accept this letter as my request that you make a qualified charitable contribution from my Individual Retirement Account Number: \_\_\_\_\_ as provided by Sec. 408(d)(8) of the Internal Revenue Code of 1986, as amended.

Please issue a distribution in the amount of \$ \_\_\_\_\_ payable to WTTW and/or WFMT (Tax ID: 36-2246703).

**For distributions by check, mail to:**

WTTW and WFMT  
5400 North St. Louis Avenue  
Chicago, IL 60625

**For distributions by wire transfer:**

Window to the World Communications, Inc.  
Bank Name: CIBC Bank USA  
Bank Address: 120 South LaSalle Street,  
Chicago, IL 60603  
ABA/Routing Number: 0710-0648-6  
Account Number: 2695790

In your transmittal to the charity, please state my name and address as the donor of record in connection with this transfer. Please copy me on your transmittal.

Please contact me if you have any questions regarding this request.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Donor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_